



Name: _____ Phone: _____

Parent: _____ email: _____

1/14/18

PARC 2018 Performance Information - Magic Forest, Repertory & Class Dances Keep this page

The Ballet Academy spring show is produced and financially supported by the Performing Arts Repertory Company (PARC). PARC is a 501c3 nonprofit organization, in residence at the Ballet Academy. PARC offers performance and scholarship opportunities to dancers as part of its mission, *Enriching Communities through the Arts*. The PARC volunteer board works actively and diligently year round to ensure that we produce the finest theater production possible. BA dancers are invited to participate in the spring production that will be presented at Montgomery College (MC) Cultural Arts Center, Takoma Park campus located at 7995 Georgia Ave, Silver Spring, MD 20910.

PARC will present 2 performances, May 5th at 7:30 pm and May 6th at 3:00 pm, 2018. In addition to technical and artistic consideration, roles are determined by attendance, promptness, attention in class, and coming prepared (notebooks, waistbands, hair secured from face). These help build focus, discipline, technical achievements, and students understand that these are things they can control. It makes it more objective and fair. **Everyone who participates is responsible to help in some capacity with theater and house clean up after the Sunday show.**

Please come to rehearsal properly attired; the same as you would for class. All female ballet dancers must have ribbons on their shoes by January 30. Dancers not prepared properly will be marked tardy. I would like to include everyone who wants to participate, however, it requires communication during the process. I am asking that you include as much scheduling information as you can on the form you return. Please check your calendars in advance. This affects all of the families involved and it is the students who lose out when a dancer does not show up to rehearsal. If the dancer is sick and cannot make a rehearsal please text me in advance, 301-908-4079. I will not answer the phone when I am teaching or rehearsing.

The production includes 2 parts:

- The first part of the performance is our 'recital' dances, known as **Class Dances**. This includes all of the classes that work on a **dance as part of class**; PreBallet through Ballet V dancers, Tap, Jazz and Repertory classes. Please note that the PreBallet dancers only perform in the Sunday, May 6th, 3 pm performance.
- The second part of our program is our story ballet This year we will restage and set **The Magic Forest**. Participation is open to ballet students, Ballet II and above, who come to class prepared, on time and have good attendance. The production of a story ballet requires a lot of rehearsal (to learn and polish choreography, acting and staging). To participate, dancers must be able to commit to the rehearsal schedule and maintain their class attendance. This is a family undertaking and the decision should be mindful. When a student isn't in attendance it affects all the dancers in the company. If you miss a Mandatory rehearsal you will not be allowed to participate in the theater production, unless this was a prior arrangement agreed upon by Alison. Please note, dancers who cannot attend all mandatory rehearsals will not be cast in primary roles.

The Mandatory Meeting, Sunday, January 21, 3-4 pm will clarify, as well as share important theater information. Parents of youth dancers, and Adult Dancers who wish to participate at the performance at the MC Cultural Arts Center on May 5, and/or May 6, 2018, are required to attend this meeting. This is a requirement even if you have attended or participated in the past years.

All participants (or parents of minors) must sign a publicity release to participate. We will video tape and photograph the show. These photos may be used on our website, newsletter and DVD cover. The DVD will be distributed and for sale to the public. You may only opt out of photo, video use on our Facebook pages. This release is required in order to perform.

You may not take photographs or videotape during Performance. You may take pictures – without flash and videotape during rehearsal ONLY. You may NOT post on social media without permission from adult/guardian of everyone who is included in the photo/video. Only PARC or the Ballet Academy holds the legal release to use these images, videos or photos.

Anyone who wants to participate must:

- 1) Attend the January 21, 3:00-4:00 pm meeting.
- 2) Submit a Performance form, initialed and signed appropriately, including publicity release, by **1/30/18**. I will use this information to determine actual times, dates and roles.
- 3) Attend rehearsals on time, arriving 15 minutes early to be ready to start on time. **Tentative Rehearsal dates as listed below. Full Cast rehearsals are Mandatory. The Actual Rehearsal Schedule (specific times and dates) will be posted by February 12.**
- 4) Pay a performance membership fee, by March 15, 2018, schedule below
- 5) Have Ballet tuition paid in full by May 1, 2018.

PARC Performance fee

- \$65, one dancer in 1 PreBallet dance, includes 1 video
- \$95, one dancer in 1 class dance only, includes 1 video
- \$110, one dancer in 2 or more class dances **or** in the story ballet, includes 1 video
- \$150, two children dancer rate for one dancer in one PreBallet dance and one dancer in 1 class dance, includes 1 video
- \$170, family fee for two or more family members, includes 1 video
- \$15/additional video if paid by 4/1/18
- \$20/additional video, after 4/1/18



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PARC 2018 Performance Information – Page 2 Keep this page

Class Dances: All Youth Division classes will work on a dance in class and are invited to participate in the production. However, class and technique come first, attendance counts. This should be fun and a positive learning experience for our young dancers. Performing is optional, but learning a dance is part of ballet. It teaches memory skills, musicality, sequencing, transitioning, spatial relationship and most important working together. Only 10 to 15 minutes of class time is allocated to work their dance. In addition to class attendance there will be the following

Mandatory rehearsals Class Dances Ballet 1 and older

- At the studio: Sundays, April 15 (Open House), April 22, April 29
- At the studio: Your Regular Class April 29 through May 4.
- At the MC Cultural Arts Center, Performance: May 5, 2:30 Call
- At the MC Cultural Arts Center, Performance: May 6, 1 pm Call

Mandatory rehearsals PreBallet Class Dances

*****Note PreBallet Dancers will only perform May 6, 3 pm only.** They must arrive at the theater, and sign in by 1:00 pm. *This is their only time onstage, to block and to practice. They will not be allowed to perform if they do not arrive on time.*

- At the studio: Sundays, April 15 (Open House), April 22, April 29
- At the studio: Your Regular Class April 29 through May 4.
- At the MC Cultural Arts Center, Performance: May 6, 1 pm Call

Swan Lake, Act II Entrance, By invitation only:

This is a Corps Dance performed in the Class Dance section. It will include Ballet IV dancers and above and Repertory Dancers. Sunday rehearsals and full cast rehearsals will be required to participate. This is separate to participating in Magic Forest, but requires as much rehearsal time.

Magic Forest story ballet: Dancers Ballet II and up are invited to dance in our story ballet, The Magic Forest. They must be willing and able to commit rehearsals as listed below. Actual times to be set by February 12. I will do my best to work within your schedule but you are making a commitment to the other dancers in your group and missing rehearsal affects them greatly. Please decide if you are willing to make the commitment. I will be scheduling about 8 rehearsals on the following Sundays, between 11 am & 5:45 pm. Rehearsals are between 45 minutes to a 1 ½ hours depending on the level and group. Full Cast rehearsals are mandatory for everyone in the story and usually run 4-5 hours.

Swan Lake Rehearsal and Magic Forest Rehearsal Dates:

- At the studio: February 25, March 4, 11, 18, 25, April 8
- Full Cast Mandatory at the Ballet Academy – April 15, 22, 29, 30, May 1, 2, and 4
- At the MC Cultural Arts Center, Performance: May 5, 12:00 Call
- At the MC Cultural Arts Center, Performance: May 6, 12:30 pm Call

Parents/Dancers, please note:

- This is a large family commitment, AND a commitment to the other dancers in the show.
- Dancers may not miss more than two regular rehearsals and must attend all mandatory rehearsals.
- Promptness is expected so all dancers must arrive 15 minutes prior to the start of rehearsal time. 2 late rehearsals constitute 1 absence.
- If you are sick or will miss a rehearsal, notification is required **prior** to the start of that rehearsal, 301-908-4079.
- All dancers must return a signed publicity release and return by 1/30. Rehearsals/performances will be recorded and photographed. **You may not take video or pictures during the performance.** Please initial _____
- The performance fee contributes to costs related to the performance: theater rental, costumes, program, advertising, scenery, props. You will not purchase a costume, however, you are responsible for providing your tights, shoes, safety pins and hair supplies (hair ties, hair net, hair pins).

Performance fee

- \$65, one dancer in 1 PreBallet dance, includes 1 video
- \$95, one dancer in 1 class dance only, includes 1 video
- \$110, one dancer in 2 or more class dances or in the story ballet, includes 1 video
- \$150, two children dancer rate for one dancer in one PreBallet dance and one dancer in 1 class dance, includes 1 video
- \$170, family fee for two or more family members, includes 1 video
- \$15/additional video if paid by 4/1/18
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2018 Performance Commitment & Press Release - Return this pages

Return this page by January 30. Schedule and Cast will be posted by February 12, 2018.

This is a large family commitment, but also a commitment to the other dancers in the show. Dancers may not miss more than 1 regular rehearsal and must attend all mandatory rehearsals. Promptness is expected. All dancers should plan to arrive **15 minutes prior to the start of rehearsal time**. 2 late rehearsals constitute 1 absence. *Please initial that you have read this _____*

If you are sick or will miss a rehearsal, notification is required prior to the start of that rehearsal (301-908-4079). Pre-ballet through Ballet IV will use some class time for dances but dancers must attend mandatory rehearsals for their group. These will be at the studio and at the MC Cultural Arts Center. Please consider this commitment and schedule carefully. *Please initial that you have read this: _____*

Please notify me below if there are any dates you cannot attend. Rehearsals are scheduled in blocks/slots of 45 minutes to 2 hours for individual rehearsals and 1-4 hours slots for full cast. Indicate your available times and impossible times, for example 1-4 p.m. Every effort will be made to accommodate your schedule, however, flexibility is required by ALL.

Rehearsals slots will be between the hours 11 am and 5:45 pm on the dates listed below. Your time slot will be set on the Cast List and posted by 2/12/18. Please X dates you definitely cannot make. Please Circle dates you can make. Note the time slot that you can attend – arriving on time.

Magic Forest						
Sundays February, March, April	2/25	3/4	3/11	3/18	3/25	4/8
Mandatory Rehearsals at the Ballet Academy						
Mandatory Full Cast April	Sunday, 4/15 MF Full Cast Swan Lake Class Dancers Open House 4 pm	Sunday, 4/22 MF Full Cast Swan Lake Class Dancers	Sunday, 4/29 MF Full Cast Swan Lake Class Dancers	Monday, 4/30 5:15 PreBallet 6 Ballet 3 7-7:45 Open Class 7:45-8:45 MF Full Cast Rep Dances 8:45-9:15pm		
Mandatory Full Cast May	Tuesday, 5/1 5:30 Ballet 4 6:30-7:30 Open Class 7:30-8:30 MF Full Cast 8:30-9 Swans	Wednesday, 5/2 4:45 PreBallet 5:30 Jazz/Tap 6:30 Intermediate 7:30 MF Full Cast 8:30 Sr. Rep	Thursday, 5/3 4:30 B1 5:30 B2 6:45 Elem 2 8:00 Stretch	Friday, 5/4 5:30 PreBallet 6:15 Ballet 1 7:15-9:00 MF Full Cast		

Mandatory Rehearsals for All Performers – Class Dances and Magic Forest/Rep – At the MC Cultural Arts Center	
Saturday, May 5 th , Enter Stage Door, MC 12:00-9:30 pm Magic Forest Dancer 2:30 pm – 8:15 pm Class Dancers Swan Lake (No PreBallet) Performance is at 7 pm PreBallet do not come to the theater today	Sunday, May 6 th , Enter Stage Door, MC 12:30-6:30 pm Magic Forest Dancer Must Help Strike 1:00 - 6:30 pm Class Dancers Swan Lake PreBallet included Performance is at 3 pm <i>Everyone helps 'strike', (clean & pack up)</i>

Dates I cannot attend: _____

Available times on Sunday: _____ Time I cannot attend on Sunday _____

Pointe dancers: I plan to dance en pointe and will attend 3 technique classes per week to achieve this goal. _____ initials

This information is necessary to determine groups and rehearsal days and times. Mandatory rehearsals are not excused unless cleared with Alison in advance, and only under certain circumstances. If a dancer misses mandatory rehearsals without permission he/she will not be allowed to perform with PARC. Please give me all information you can so I can plan accordingly.

You may not take video or pictures during the performance. Please initial _____

All families are asked to contribute to this production in some capacity. Please indicate what you are willing to do to help.

I need 25 Parents backstage May 5, and May 6, to Prep, sew ribbons, dress, entertain each day. 6 will stay backstage during the show, 2 will take dancers to the audience at intermission and sit with them if parents cannot.

I need 12 in the front of house to help with box office, usher, and handle flower sales. I need 1 house manager.

- Publicity
 Fund Raising
 costumes __sew__glue
 Open House 4/15
 Open House Manager 4/15
 House crew:
 House Manager
 5/5
 5/6
 Backstage help:
 5/5
 5/6

Everyone Must help with theater clean-up (dressing room, lobby, pack/to studio)

